

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2018/19/PH/CycleCirc

BOX 1

DIRECTORATE: Adults Health &
Wellbeing

DATE: 04/12/18

Contact Name: Andy Maddox

Tel. No.: 01302 737377

Subject Matter:

1km Closed Road Cycle Circuit Funding Draw Down

BOX 2**DECISION TAKEN**

To draw down £252,434.37 from Doncaster Metropolitan Borough Council's Capital fund to allow work to begin on the car parks at The Dome, as part of the Closed Road Cycle Circuit Construction Project.

BOX 3**REASON FOR THE DECISION**

Following on from the successful hosting of the Tour de Yorkshire stage finish in 2016 and 2018 a decision was made to construct a 1km closed road, cycle circuit. As the popularity of cycling, as a sport and activity, continues to grow, this circuit will provide an accessible and safe environment to support future recreational and performance cycling.

By building a cycle circuit, Doncaster will be provided with a new physical activity offer that will be of benefit across the borough. This will provide a further option for the Doncaster public to engage in physical activity which may allow previously inactive people to 'get active' by taking part in a new and exciting cycling activity. The cycle circuit will also facilitate the current growth in recreational and performance cycling following recent exposure via the Tour de Yorkshire and will be used to host the start of the UCI World Championships in September of 2019.

DMBC are working in partnership with Sport England / British Cycling on this project. During preliminary works it was identified; that the circuit must be a minimum of 1km in length; that the design specifications must be agreed by all partners; and that it is also easily accessible by the wider populations of North Nottinghamshire and Lincolnshire - thus making sure the circuit is economically viable and minimising the cost to Doncaster residents. Following an audit of potential sites, The Dome was chosen as the most suitable site for the construction of a cycle circuit. Additionally (and as part of the cycle circuit project and funding package), given the footprint of the circuit, it is required that additional car parking is provided in

the 'front car parks' of The Dome to make up for that that will be lost in the 'back car park'.

DMBC have committed £650,000 to the project, Sport England / British Cycling have yet to finalise the amount of their match funding, although £600,000 has been requested. However DMBC have received a solicitation letter to be fast tracked into the Places to Ride Trailblazer Programme. The amount of match funding from Sport England / British Cycling is expected to be confirmed around the middle of December 2018.

In order to ensure that the circuit is constructed in time to host the start of the UCI World Championships in September 2019, construction must commence mid-January on the 'front car parks'. To guarantee that this work begins on time, it is proposed that £252,434.37 is drawn down from DMBC's capital fund ahead of confirmation of match funding from Sport England / British Cycling.

DMBC have received a WPP 'letter of comfort' from Sport England / British Cycling detailing that the £252,434.37 will still be considered as match funding against the full project cost.

There is a marginal risk to this approach but all letters and communication with Sport England and British Cycling provide assurance that they will co fund the circuit. However should there be issue with this it is agreed the programme of works will be brought back to Cabinet for further discussion and approvals.

In summary, it is recommended that DMBC commit to commence work on the car parks at The Dome as part of the project and funding package;

- Using £252,434.37 Of DMBC funding
- Which has been accepted as match funding by Sport England / British Cycling
- And assuming the release of match funding from Sport England / British Cycling that allows coverage of the full cost of the circuit

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Option 1 – To not draw down £252,434.37 from the DMBC Capital fund for the construction of additional car parking at The Dome. By choosing this option, construction of car parking would not take place and this is a required component of the project. This would likely negatively impact the decision made by Sport England / British Cycling on any match funding. Ultimately not constructing the car parks would prevent the construction of a cycle circuit moving forward and all of the associated benefits provided by the facility would not occur. This would include not being able to use the circuit as a start location for the UCI World Championships in September 2019.

Option 2 – To not draw down £252,434.37 from the DMBC Capital fund for the construction of additional car parking at The Dome until DMBC receive confirmation of match funding. It is anticipated that this decision should be made in mid-December 2018 however, the processes required to instruct 'commencement of construction' need to occur before this time to ensure the contractor can begin in mid-January. If DMBC wait to draw down until confirmation of match funding is received, construction start will be delayed by at least 6 weeks and this will mean it will not be complete to host the UCI World Championships in September 2019.

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 gives the local authority the power to do anything that individuals may generally do.

Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.

There are no specific legal implications in agreeing the draw-down of funding from the DMBC Capital Fund in order to fund the car parking works although there is associated risk in developing the car park before the level of funding from Sport England is known.

The procurement of car parking works should be undertaken in accordance with the Council's Contract Procedure Rules.

Legal Services should be consulted regarding finalising contractual documentation.

Name: Paula Coleman Signature: By e-mail Date: 11.12.18

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

The Cycle Circuit scheme was approved by Cabinet in 2016/17 and the £650k scheme, funded by Corporate Resources, was added to the AHW capital programme. At that stage it was anticipated that a capital grant would be given to DCLT towards the costs of the circuit. In 2018/19 the full scheme was included on the AHW Capital programme, which reflected the transfer of responsibility for the asset and for the securing of further funding to DMBC. The full scheme is anticipated to cost up to £1,250k, and will be funded by the original £650k approved corporate resources and an estimated further £600k grant funding from British Cycling/Sport England. This funding has not yet been confirmed but an encouraging letter has been received from the funder confirming that an application for funding for this Cycle Circuit scheme is within scope for their Places to Ride Trailblazer Programme. However it states that the funding is not guaranteed. Project officers are confident that the bid will be successful. A bid for £600k will be submitted and the actual amount awarded is expected to be confirmed mid-December 2018.

Funding for preliminary works has been drawn down via ODRs in previous years. £86k has been spent on these works, leaving a total of £564k corporate resources available for the remainder of the project. This ODR seeks to draw down a further £252k of these resources for the construction of additional car parking at the location. A further ODR will be required to draw down the remaining funds for the completion of the cycle circuit once the outcome of the grant bid is known. The following table below summarises the position:

	£
Approved corporate resources for cycle circuit scheme	650,000
Less cost of preliminary works	86,255
Less estimated cost of car park works	252,434
Corporate resources remaining for the completion of cycle circuit	311,311
Maximum level of Sport England / British Cycling funding (est)	600,000
Maximum total available for completion of cycle circuit	911,311

If there is an issue with the level of funding awarded from Sport England/British Cycling, the programme

of works will be taken to Cabinet for further discussion and approvals. There is a risk associated with spending £252k on developing the car park before the future of the cycle circuit and the level of funding is known. Project officers have evaluated this risk and balanced it against the risk of delaying the works. It is their preferred option to commence work on the car park prior to the outcome of the funding being known.

Name: _Olivia Brown_ **Signature:** __via email__ **Date:** ____05/12/18_____

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

OTHER RELEVANT IMPLICATIONS

N/A

Name: _____ **Signature:** _____ **Date:** _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

Affordable, accessible and safe sports and fitness facilities are key factors with regard to encouraging and increasing participation in sport and exercise. Increasing physical activity levels and reducing rates of obesity and co-morbidities in the general population is extremely important. This allows increased overall health and wellbeing and greater independence for longer, while also permitting a sustained reduction in health inequalities. Greater opportunities will be afforded to residents, leading to improvements in their quality of life. Children and young adults will have the opportunity to engage in positive activities and areas of society; and employment, education and training levels in young people will increase.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

As mentioned previously, there is a risk that Sport England / British Cycling may not provide match funding for the cycle circuit. Without all of the required match funding DMBC would be unable to construct the cycle circuit itself; there is therefore a possibility that early commencement of work on the car park may mean significant wastage of monies if the whole project cannot be completed. However, all communication with Sport England / British Cycling suggests they will provide funding; but if it is not, it is agreed that the project will be brought back to Cabinet for further discussion and approvals.

There is also a risk that by commencing the work on the car parks early, the required £252,434.37 will

not be considered as match funding and reduce the amount Sport England / British Cycling might fund – which may prevent construction of the circuit. However DMBC have received a WPP 'letter of comfort' from Sport England / British Cycling agreeing that it will still be considered as match.

**BOX 10
CONSULTATION**

Discussions have been held with finance to ensure this ODR is completed accordingly.

**BOX 11
INFORMATION NOT FOR PUBLICATION**

Signatures redacted on the background papers.

Name: _____ **Claire Hewitt** _____ **Signature** _____ **Date:** 12th December 2018

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR YES

Solicitation letter
WPP Granted SE document

**BOX 13
AUTHORISATION**

Name: Rupert Suckling Signature: _____ Date: 19th December 2018

Chief Executive/Director/Assistant Director of _____

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES

If yes please authorise below:

Name: Steve Mawson Signature: _____ Date: 24/12/18

Chief Finance Officer & Assistant Director of Finance

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.